SAGAR MAHAVIDYALAYA

Affiliated to University of Calcutta, Under 2(f) & 12(B) of UGC

P.O.- Harinbari, P.S.- Sagar, Dist.- 24 Pgs.(S), Pin- 743373, W.B., Phone - (03210) 240002, Mob.- 8240925284

E-mail : sagar.mahavidyalaya@gmail.com, Website : www.sagarmv.ac.in

SAGAR MAHAVIDYALAYA SAGAR 24 Pgs.(S) HARINBARI

Memo No. 80/PRIN/SAGAR(M)/OFFICE/2024-25 Date. 18.10.2024

Notice

Students of B.A./B.Sc. Semester -I Session 2024-25 are hereby informed to create their ABC (Academic Bank of Credits)/APAAR(Automated Permanent Academic Account Registry) ID required to place at the University registration form following the steps enclosed herewith.

18.10.2024

Dr. Surajit Bari
Principal
Sagar Mahavidyalaya

Principal
Sagar Mahavidyalaya
Harinbari, Sagar, South 24 Pgs., Pin-743373

Sagar Mahavidyalaya

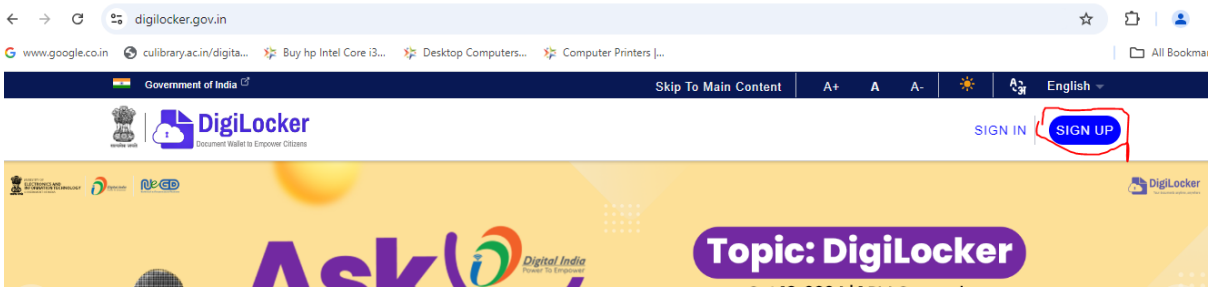
Affiliated to the University of Calcutta, NAAC Accredited
Harinbari, Sagar Island, South 24 Parganas, PIN-743373

Steps to Create ABC (Academic Bank of Credits) ID/ APAAR(Automated Permanent Academic Account Registry) ID

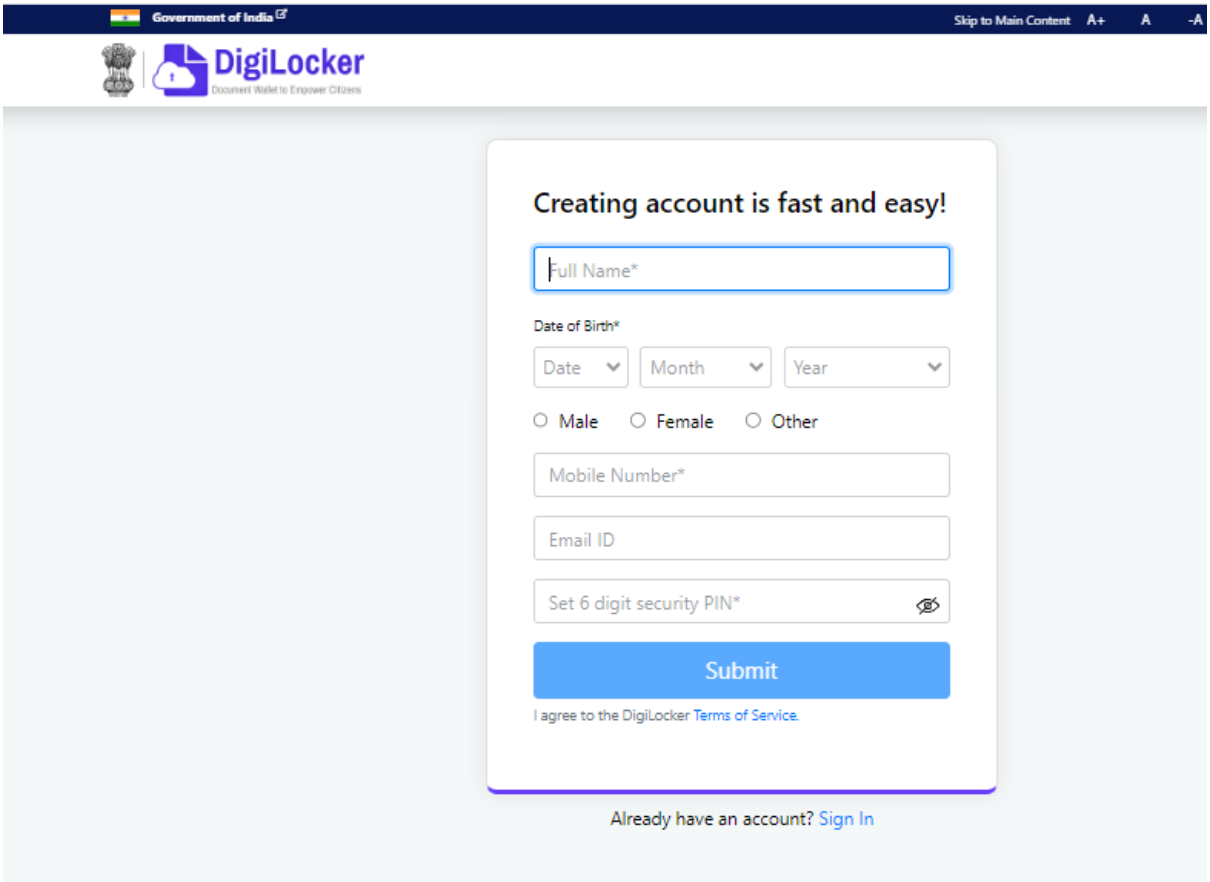
1. Please check that your own mobile number is linked /registered with your **AADHAAR** No.

2. If yes, then go to the website www.digilocker.gov.in

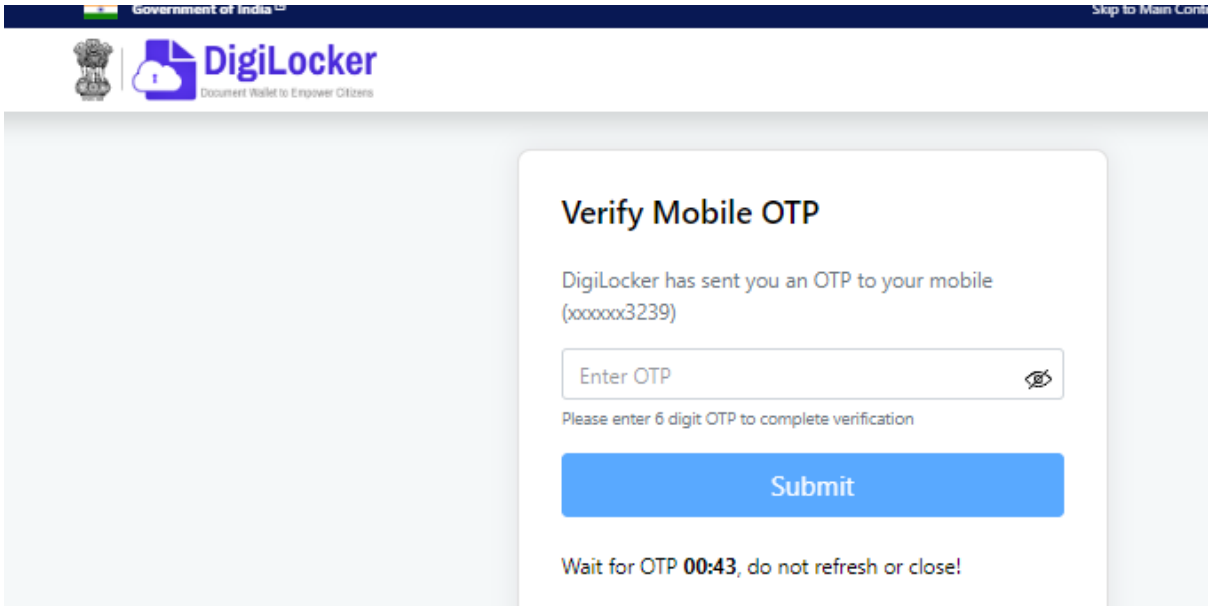
3. Click on **SIGN UP**



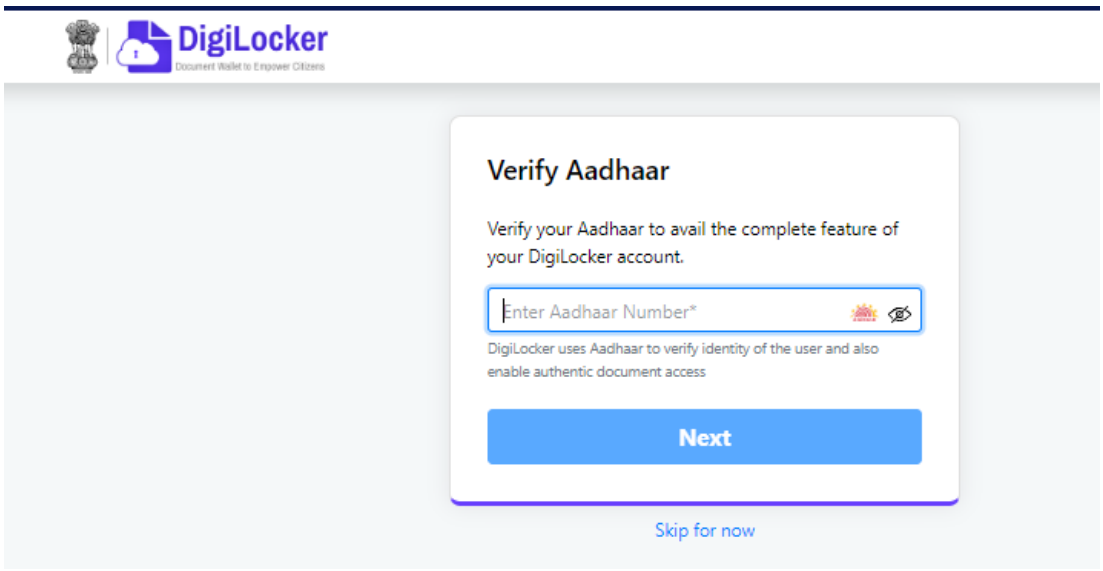
4. Enter information in the necessary fields-Full Name, Date of Birth, Male/Female/Other, own mobile number(linked with Aadhaar), own email id, 6-digit security pin (any 6-digit number to be entered by yourself). Please note/write down correctly this 6-dgit number. This 6-digit number is a password for future reference for the sign in purpose in the DigiLocker website. Then submit.

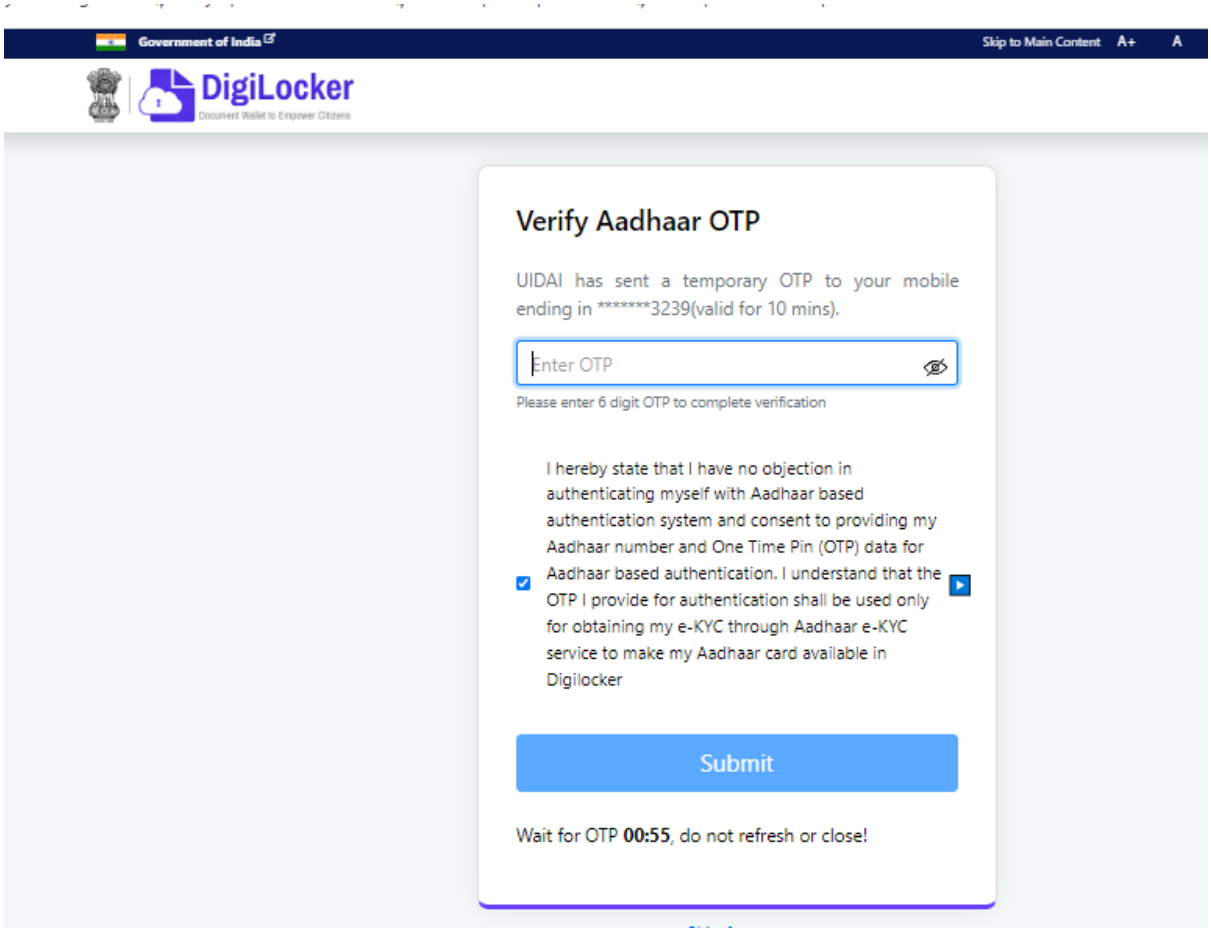


5. Once you click on submit, one OTP will be received in your mobile to verify mobile number. Then enter OTP

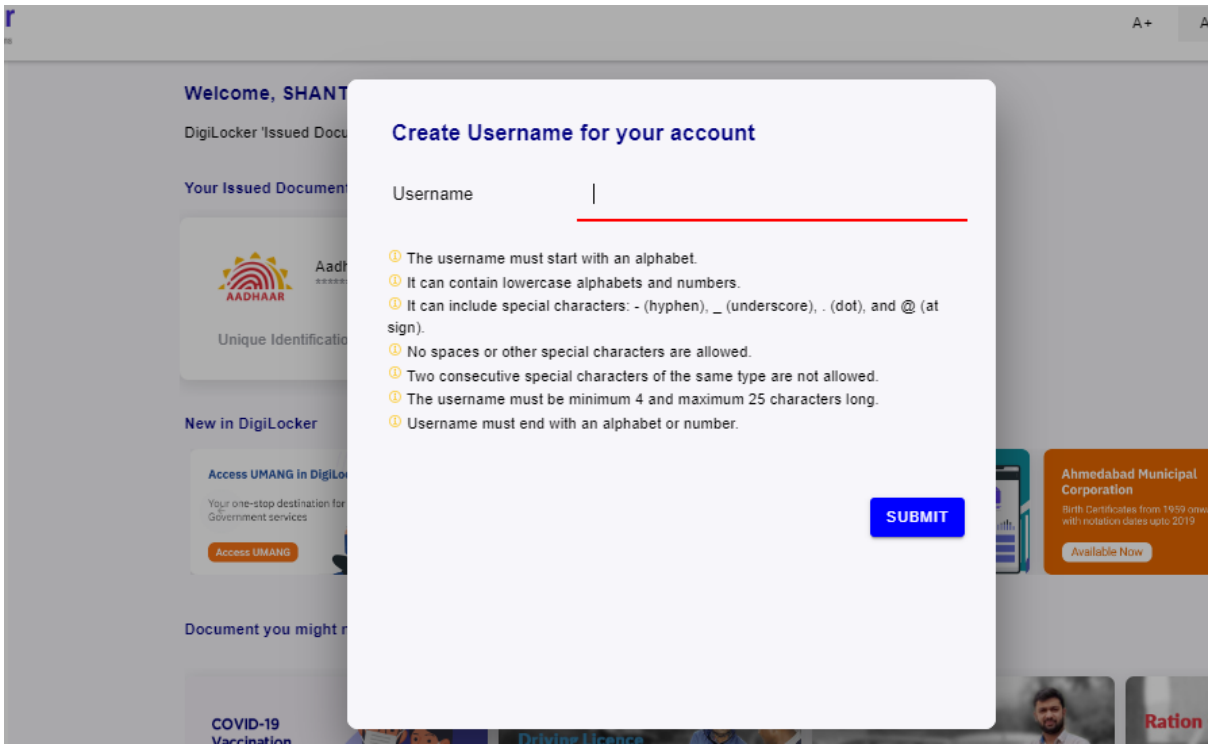


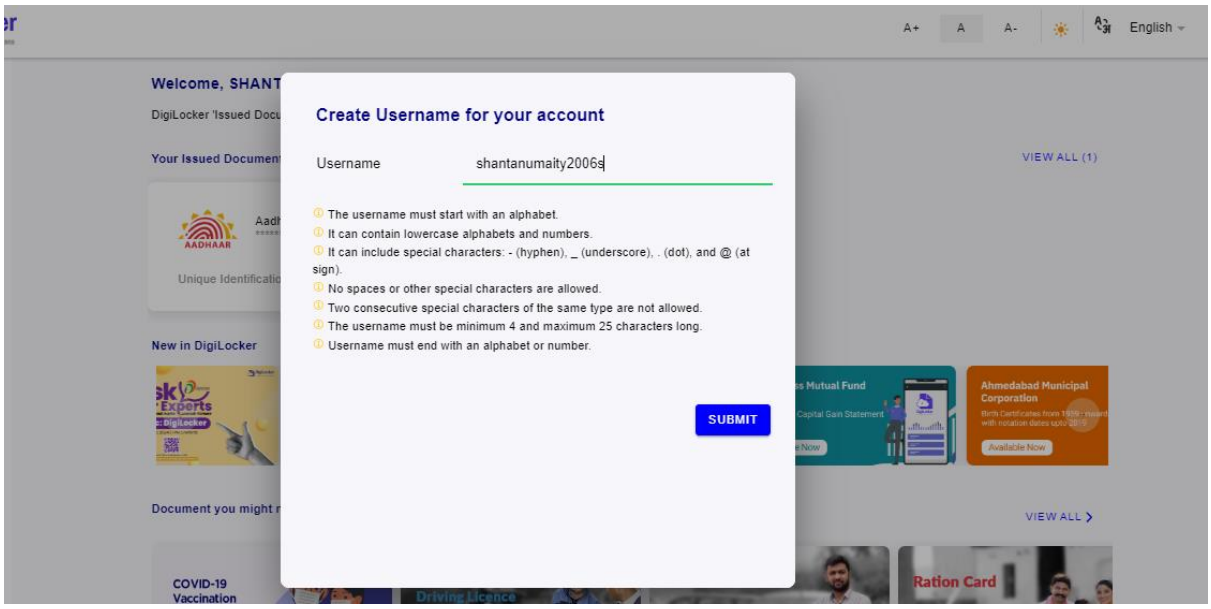
6. Thereafter you will be asked to verify your Aadhaar no. as follows. Enter your Aadhaar No. and click on next . You will receive one OTP in your Aadhaar linked mobile. Enter the OTP and click on submit button.



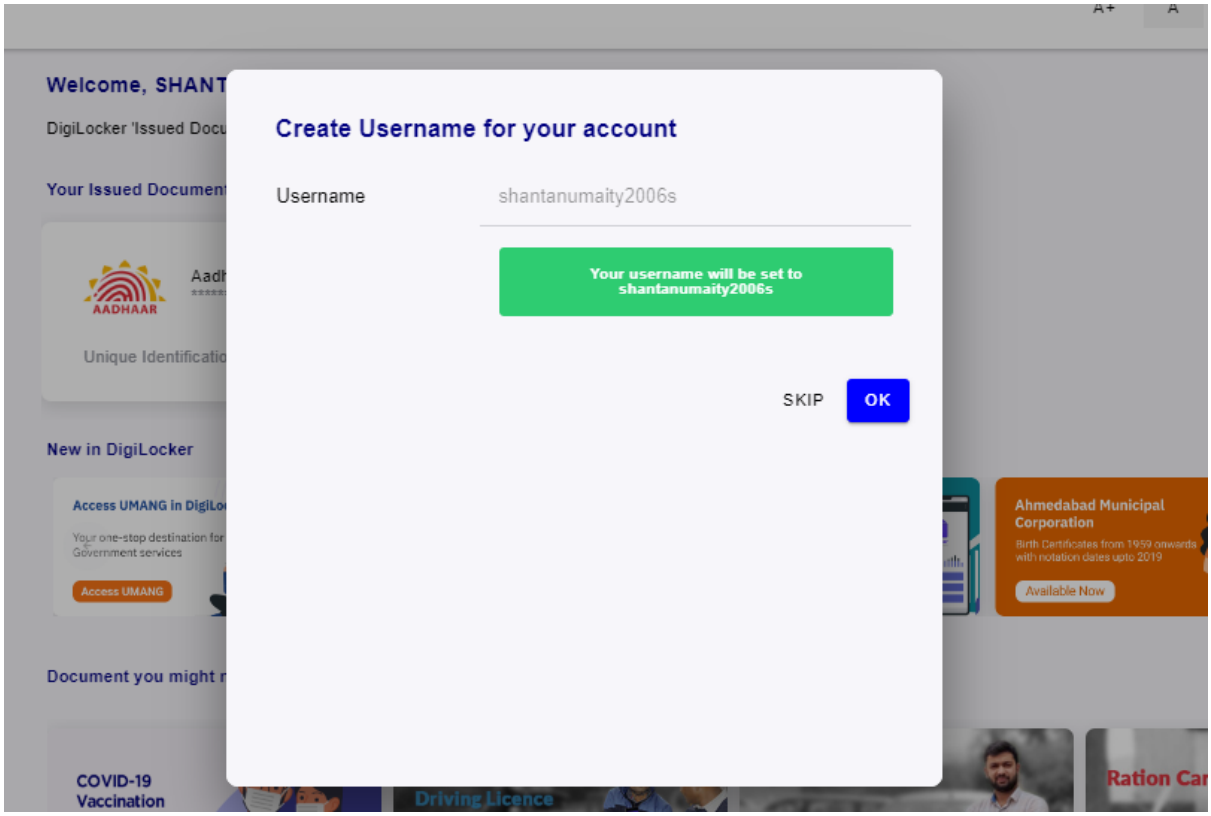


7. Thereafter you will be asked to create username as follows . Please see the guideline to create username (it must start with an alphabet and end with an alphabet or number, it may lowercase alphabet and numbers, it includes special characters: - hyphen, underscore_ , .(dot) and (at sign @), no spaces or other special characters are allowed, two consecutive special characters of the same type are not allowed, user name must be minimum of 4 and maximum of 25 characters long). Enter your username and click on the submit.

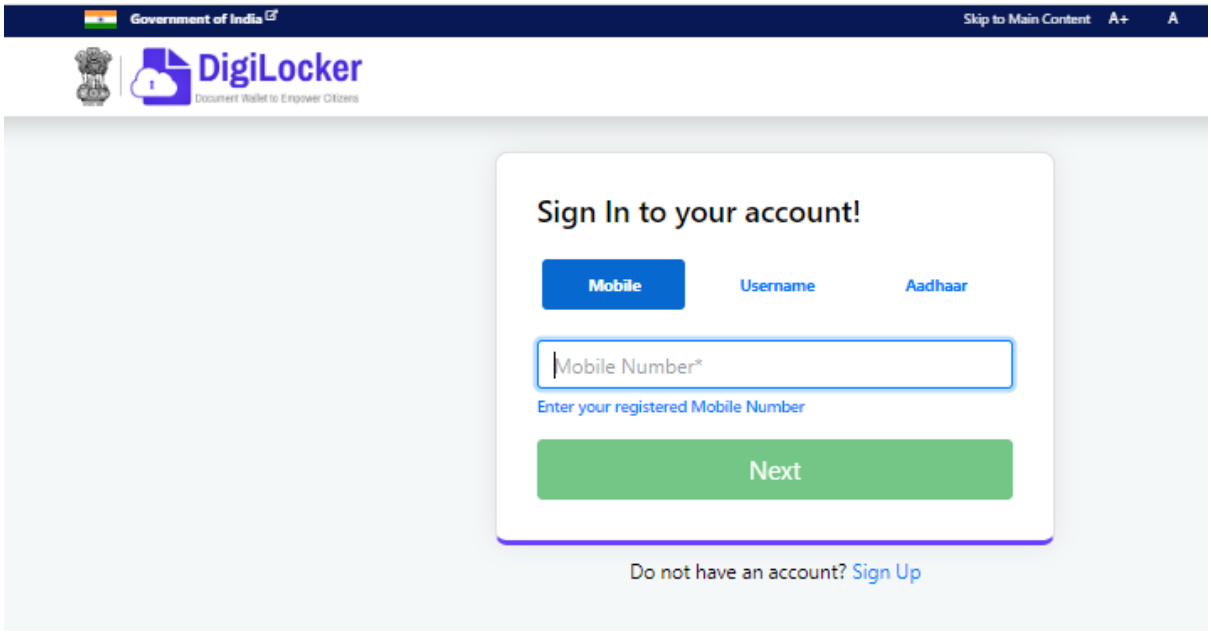


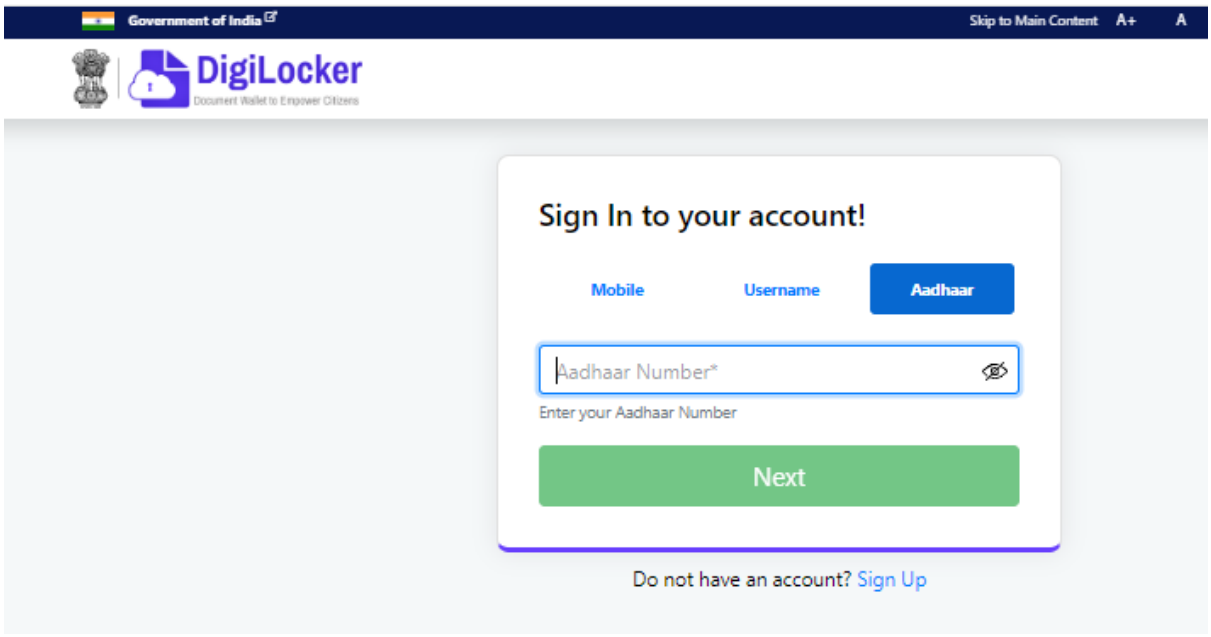


8. If username is accepted by the system, the following type of message will be displayed. Then click ok as follows. Otherwise re-enter different ways till accepted by the system.

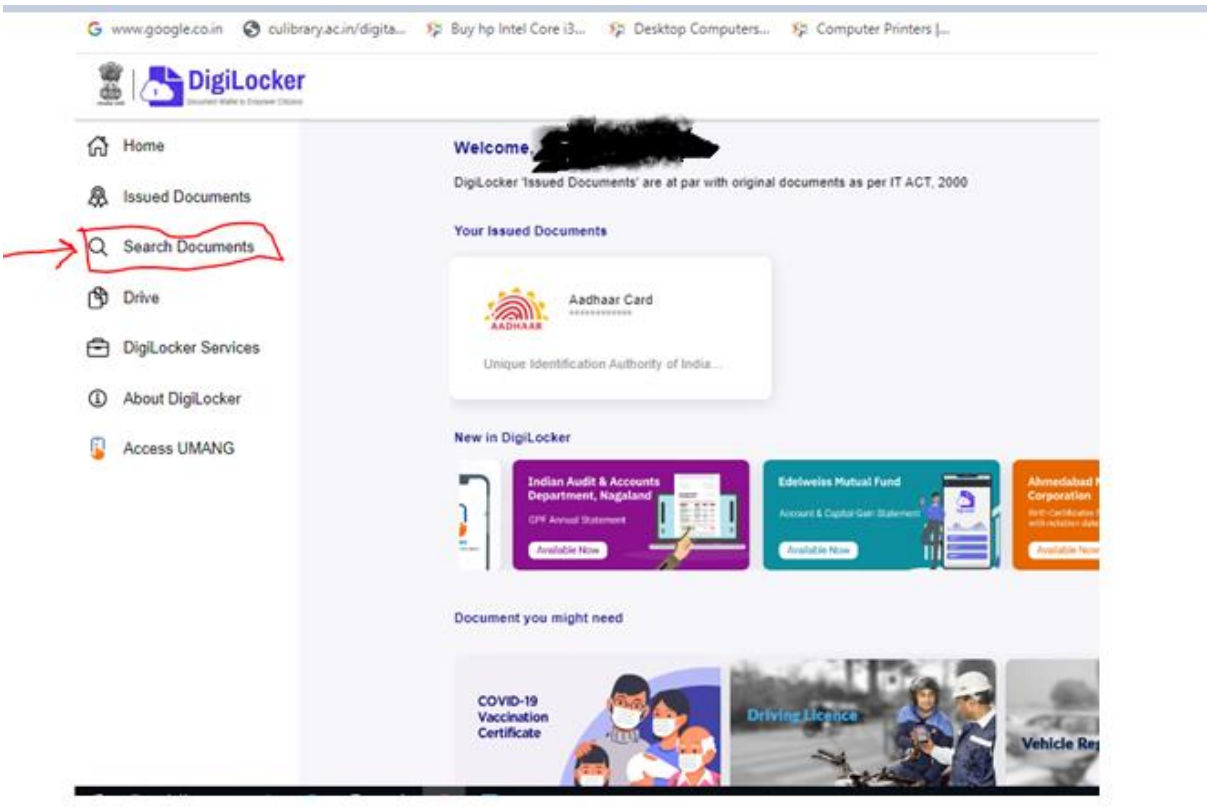


9. Due to power or internet failure, if you are logged out at any time, then you need to login again with the following way either through mobile / Aadhar OTP and 6-digit security pin as will be asked by the system and create username.

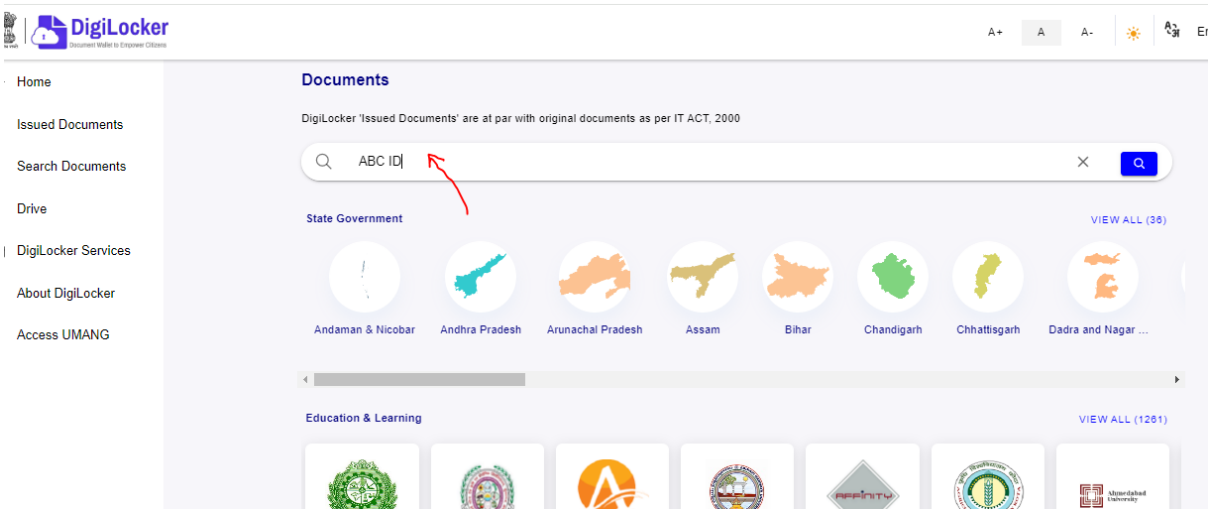




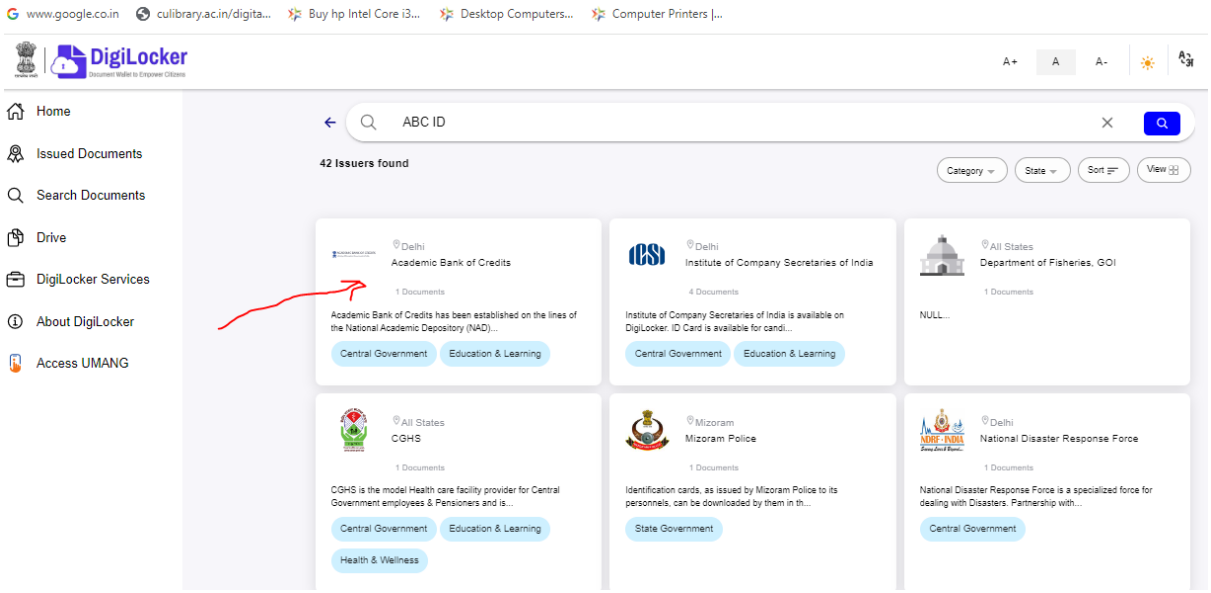
10. Upon successful creation of username, you will be directed to your page. However, if logged out, you need to login again. You will be able to see the page as follows. Your photo will be visible on the right-side corner (top) on the screen. This photo has been populated from your Aadhaar No. by DigiLocker . On the page you will see Welcome, < Your Name>. Then click on search documents.



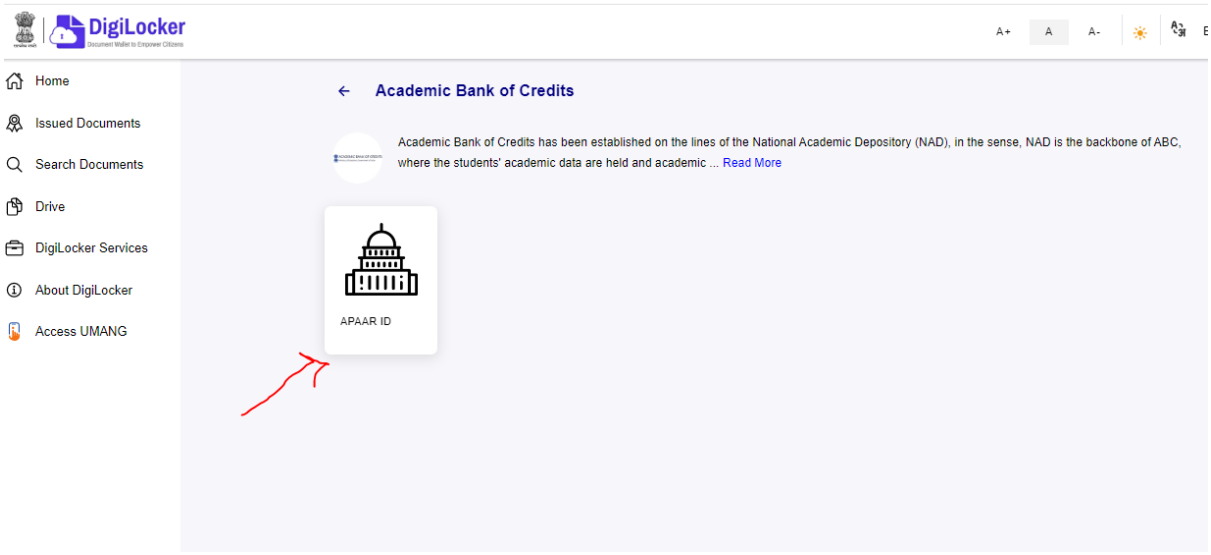
11. Type ABC ID and press enter (from keyboard)



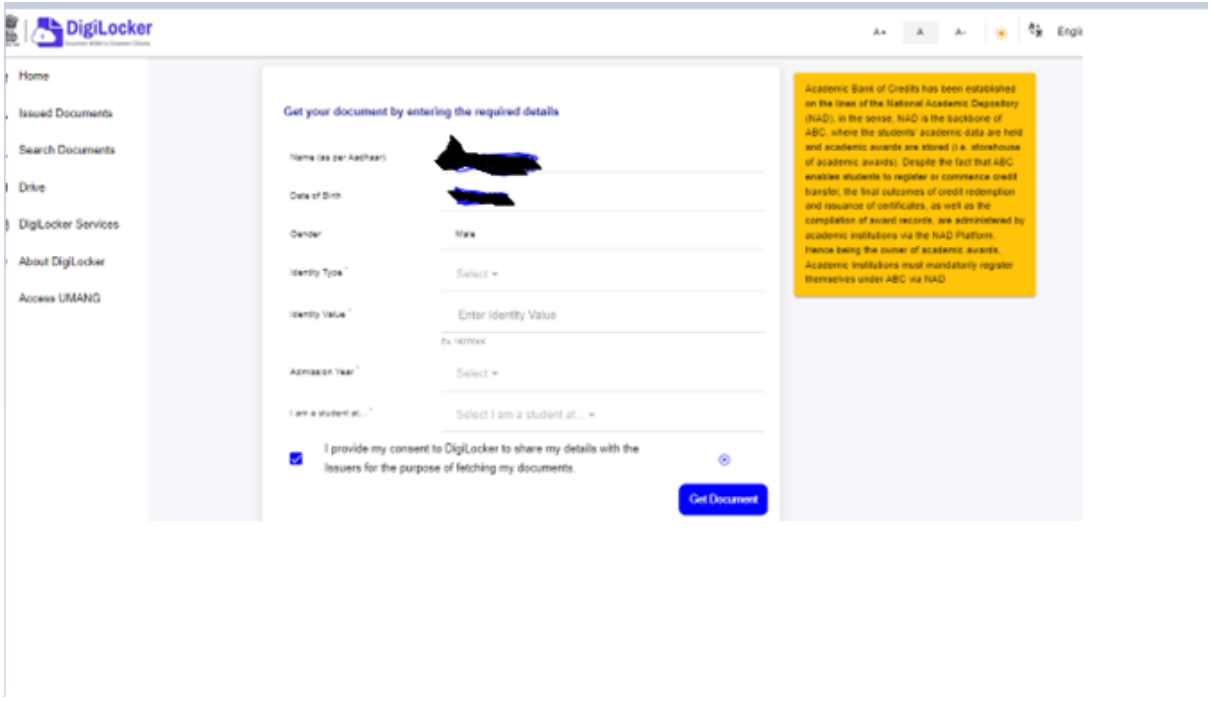
12. You will be able to see Academic Bank of Credits as follows. Click on that issuer.



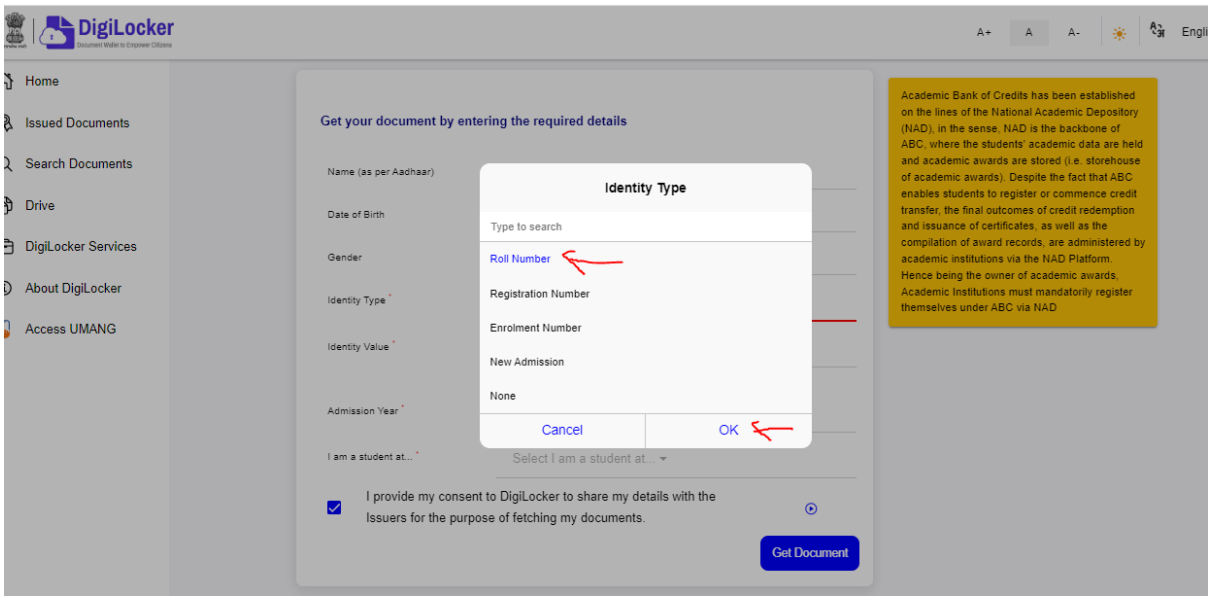
13. Once you will click (as on step 12), you able to see APAAR ID button as follows. Click on APAAR ID button.

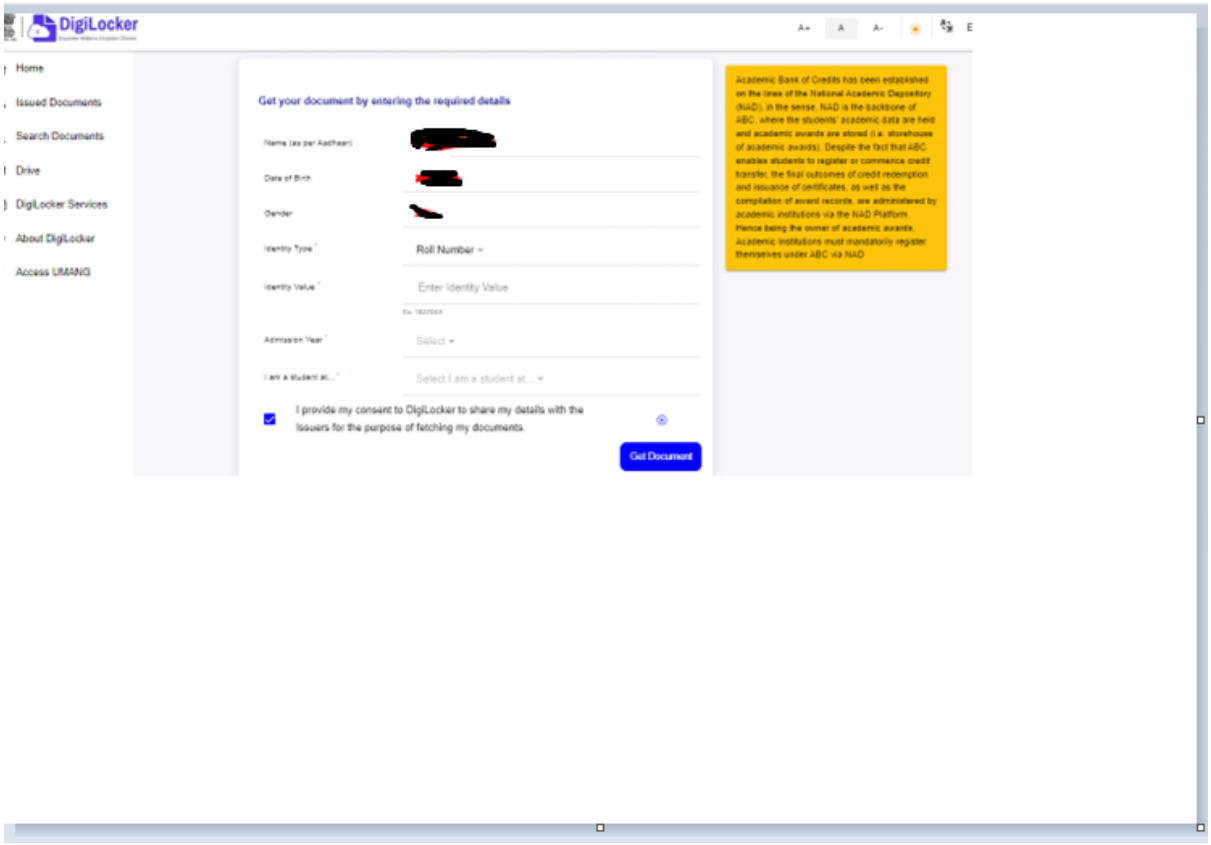


14. Thereafter you will be able to see the following window. Your name, date of birth and gender will be displayed. Here, you need to select and enter the information in the following steps

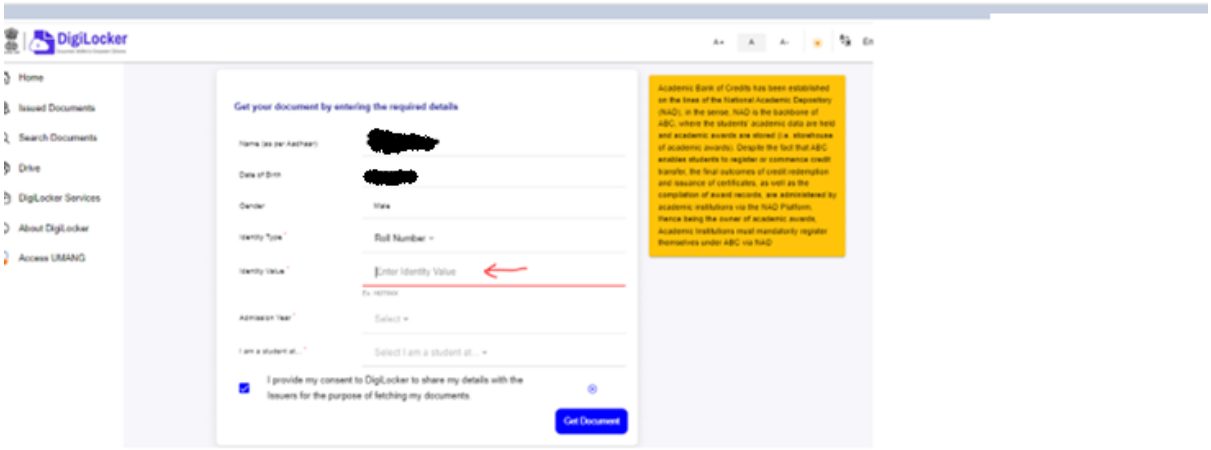


15. Identity Type : Select Identity Type as Roll Number, then click on OK.

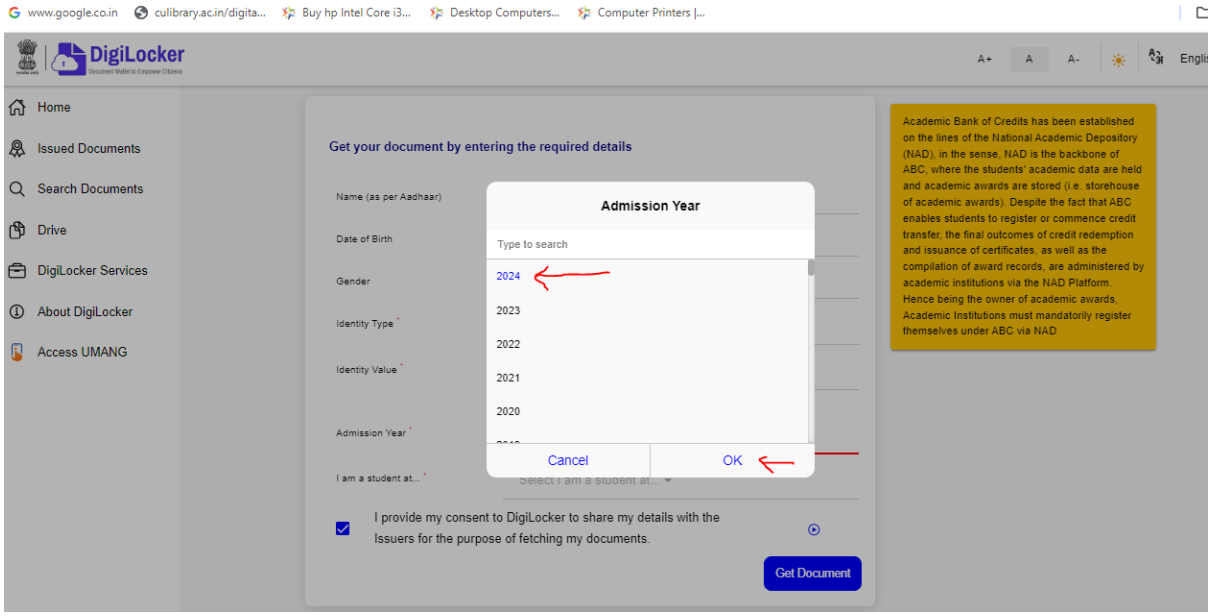


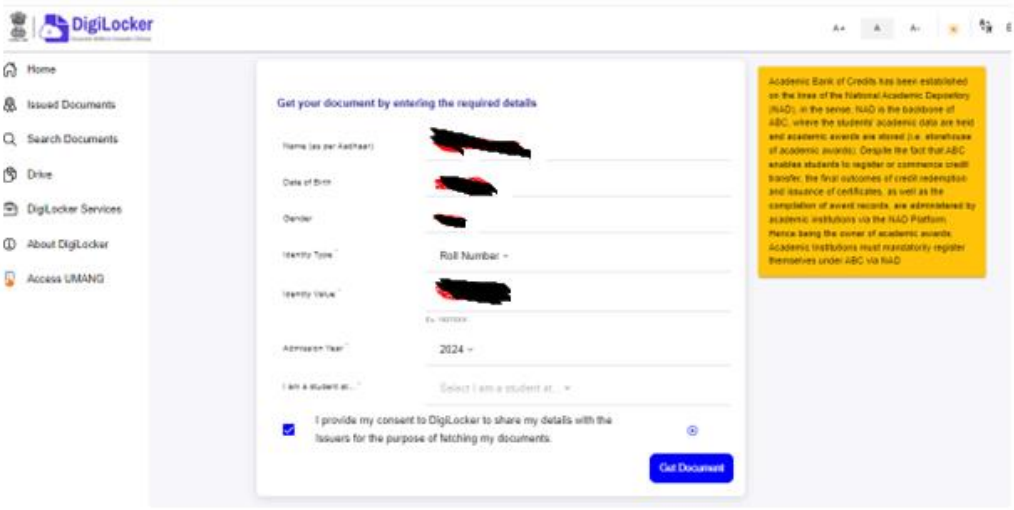


16. Then enter identity value as your college roll number. Collect College Roll number from student list against your course against your name. For example, from the list of Political Science College Roll No. of Shantanu Maity is PLSH/24/20. So, student must enter his/her specific college roll no. as identity value.

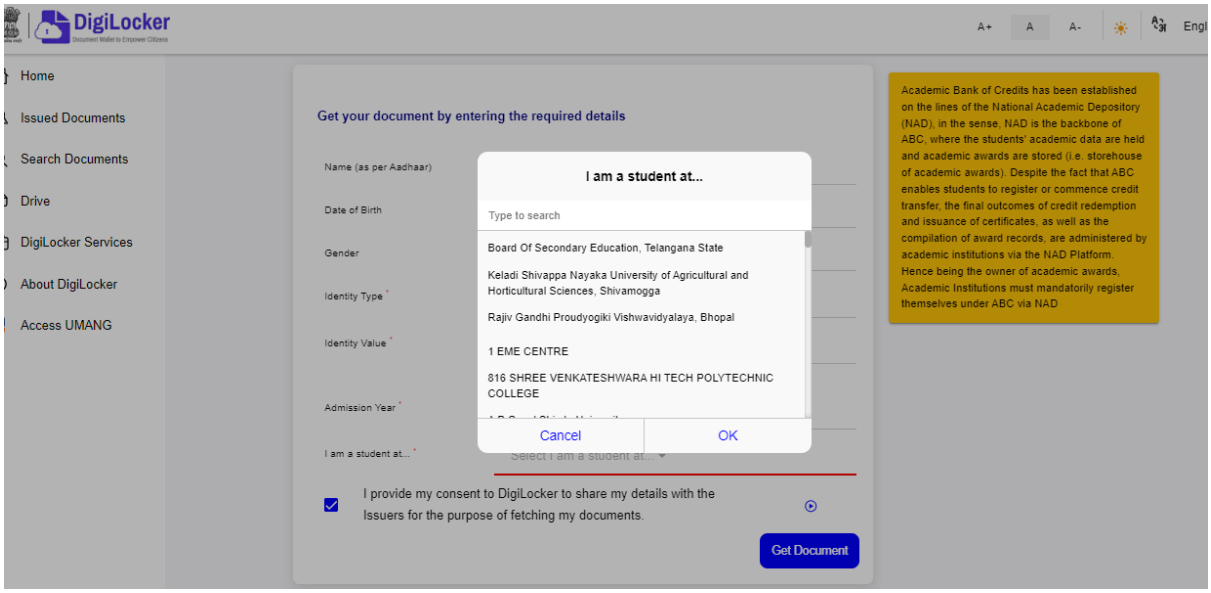


17. Select Admission Year as 2024 and click on OK.

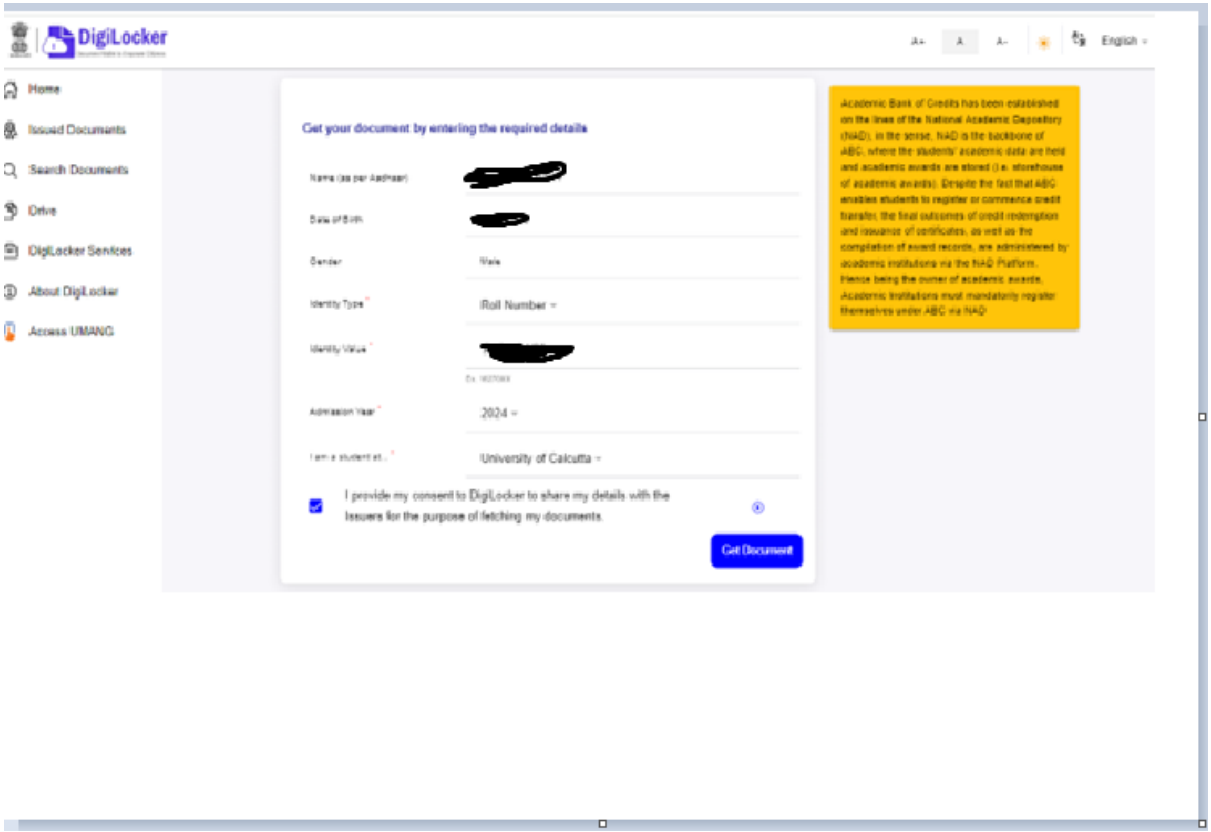




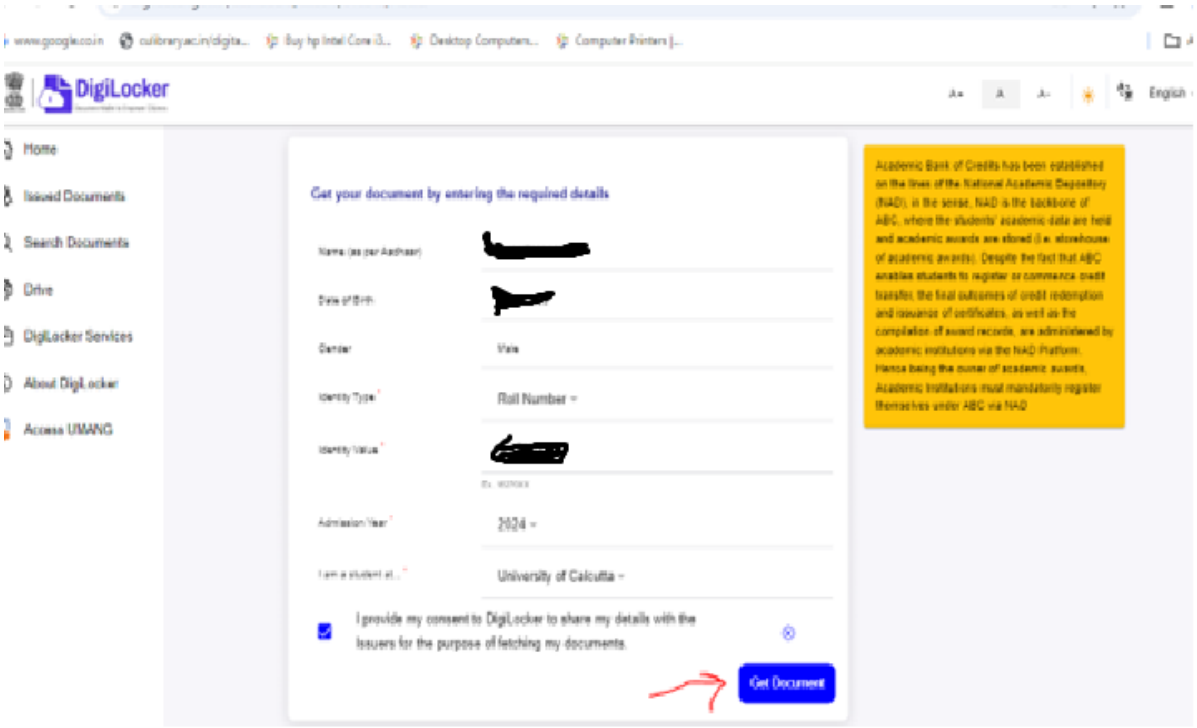
18. Then Select , I am a student at University of Calcutta



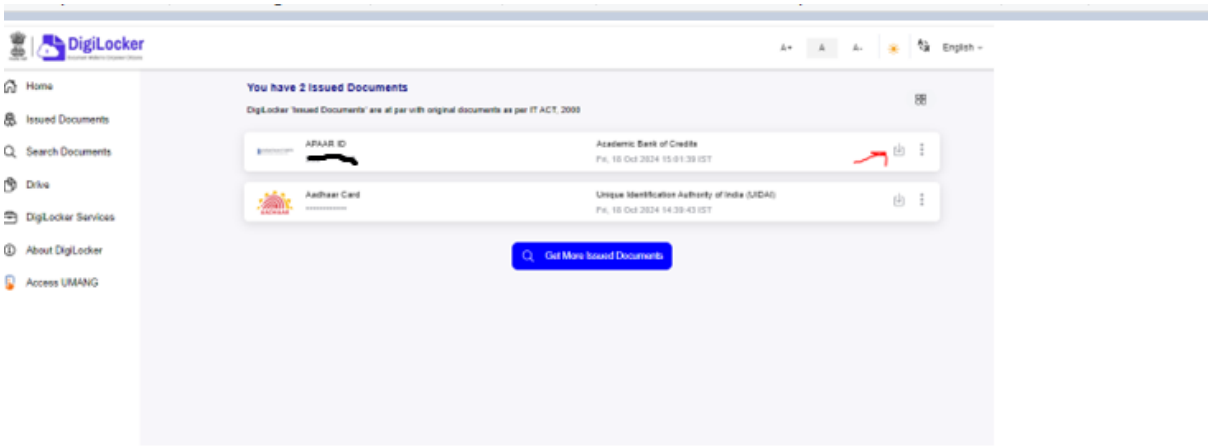
DigiLocker
Home
Issued Documents
Search Documents
Drive
DigiLocker Services
About DigiLocker
Access UMANG
Get your document by entering the required details
I am a student at...
university of calcutt
University of Calcutta
Cancel
OK
2024
I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents
Get Document

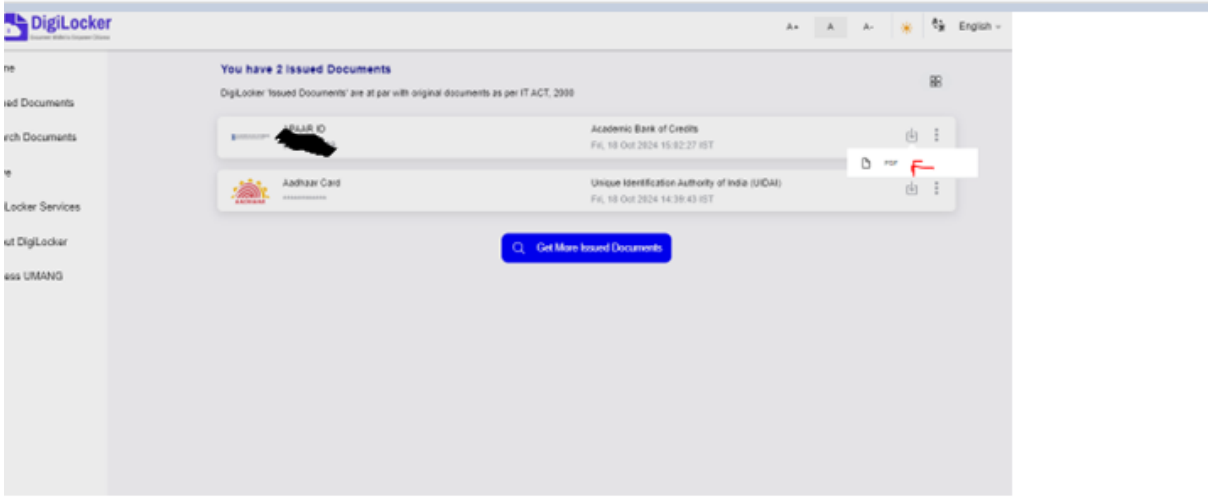

DigiLocker
English
Home
Issued Documents
Search Documents
Drive
DigiLocker Services
About DigiLocker
Access UMANG
Get your document by entering the required details
Roll Number
2024
University of Calcutta
I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents
Get Document

19. Click on get document



20. Download your ABC ID (APAAR ID) and take a printout. One can also download the ABC ID (APAAR ID) by clicking on the Issued Documents in future by login in to DigiLocker Portal.


DigiLocker
English
Home
Issued Documents
Search Documents
Drive
DigiLocker Services
About DigiLocker
Access UMANG
You have 2 issued Documents
DigiLocker 'Issued Documents' are at par with original documents as per IT ACT, 2000
APAAR ID
Academic Bank of Credits
Aadhaar Card
Unique Identification Authority of India (UIDAI)
Get More Issued Documents


DigiLocker
English
You have 2 issued Documents
DigiLocker 'Issued Documents' are at par with original documents as per IT ACT, 2000
Academic Bank of Credits
Aadhaar Card
Unique Identification Authority of India (UIDAI)
Get More Issued Documents

21. Sample ABC ID (APAAR ID) Card looks like as follows. In your card, you will be able to see your name, DOB, Gender, APAAR ID (ABC ID), QR Code and Your Photo.